

---

**Decisions taken at the meeting held on Thursday, 5 December 2024.**

**Meeting Time:**

7.00 pm

**Meeting Venue:**

Council Chamber, Knowle Green, Staines-upon-Thames TW18 1XB

---

**PRESENT:** Councillor Howard Williams (Chair), Councillor John Boughtflower (Vice-Chair), Councillor Chris Bateson, Councillor Sean Beatty, Councillor Malcolm Beecher, Councillor Michele Gibson, Councillor Suraj Gyawali, Councillor Naz Islam, Councillor Anant Mathur and Councillor Sinead Mooney

**1. APOLOGIES AND SUBSTITUTES**

Apologies were received from Councillor Burrell and Councillor Clarke. Councillor Geach attended as substitute for Councillor Burrell while Councillor Saliagopoulos was substitute for Councillor Clarke.

**2. MINUTES**

The minutes of the meeting held on 12 September 2024 and the Extraordinary meeting held on 16 September 2024 were confirmed as a correct record.

**5. FORWARD PLAN**

The Chair proposed adding the following items as standing agenda items:

HSR/SLR Working Group Updates

Waterfront Development Update

The Committee **resolved** to note the Forward Plan with the addition of the above items.

**6. BUSINESS, INFRASTRUCTURE & GROWTH BUDGET, FEES AND CHARGES, AND REVENUE GROWTH BIDS FOR 2025/26**

Committee **resolved** to:

1. Approve the Budget, Fees and Charges, and Growth Bid proposals for Business, Infrastructure & Growth Committee
2. Recommend to Corporate Policy & Resources Committee that they approve the proposed Budget, Fees and Charges, and Growth Bid proposals for Business, Infrastructure and Growth Committee.

**7. COUNCIL LAND AND PROPERTY DISPOSALS**

Committee **resolved** to *not* recommend to Council to approve the disposal of Ashford Victory Place in Ashford to the preferred bidders as set out in the appendices attached to the report

Committee **resolved** to note the current marketing approach and offers received in relation to

Thameside House, Staines which will form the basis of a further report to be brought to the Business, Infrastructure & Growth Committee in the early part of calendar year 2025.

## 8. HSR/SLR WORKING GROUP TERMS OF REFERENCE

The Committee **resolved** to agree the Terms of Reference for the HSR/SLR Working Group.

### NOTES:-

- (1) *Members are reminded that the “call-in” procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:*
  - (a) *Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;*
  - (b) *Decisions to award a contract following a lawful procurement process;*
  - (c) *Those decisions:*
    - i. *reserved to full Council*
    - ii. *on regulatory matters*
    - iii. *on member conduct issues.*
- (1) *Those matters to which Note (1) applies, if any, are identified with an asterisk [\*] in the above Minutes.*
- (2) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Corporate Policy and Resources Committee for review (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (3) *The members exercising the right of call-in must not be members of the Committee which considered the matter.*
- (4) *When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:*
  - a. *Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or*
  - b. *Evidence that the decision fails to support one or more of the Council’s Corporate Plan priorities to the detriment of the majority of the Borough’s residents; or*
  - c. *Evidence that explicit Council Policy or legal requirements were disregarded.*
- (6) *Once the request for ‘call-in’ has been deemed valid by the Monitoring Officer the matter will be suspended until the call-in procedure has been exhausted.*
- (7) *The Chief Executive, in consultation with the relevant officer, will determine if the interests of the Council or Borough would be prejudiced by a delay in implementing a decision such that the call-in cannot wait until the next ordinary meeting of the Corporate Policy and Resources Committee.*

- (8) *Where the call-in cannot wait until the next ordinary meeting, the Monitoring Officer will arrange an extraordinary meeting of the Corporate Policy and Resources Committee to review the decision subject to call-in at the earliest possible opportunity.*
- (9) *In exceptional cases, where there is clear evidence that a delay to the implementation of a decision would lead to a specific and significant financial or reputational harm to the Council, a call-in request may be refused by the Chief Executive following consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.*
- (10) *In reviewing a matter referred to it under the call-in scrutiny procedure rules, the Corporate Policy and Resources Committee shall follow the procedure for dealing with call-in scrutiny at its meetings as set out in Part 4b of the Constitution.*
- (11) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on Tuesday 10 December 2024.*